

***UNITARIAN UNIVERSALIST CHURCH OF MIDLAND
3301 NEELY AVENUE MIDLAND, TEXAS***

MONTHLY MEETING OF THE BOARD OF TRUSTEES

DATE: August 9, 2020

**PRESIDENT: MAUREENA BENAVIDES - PRESIDENT ELECT: JANINE DECKARD -
TREASURER: ALEX FIELDS - SECRETARY: APRIL GRAHAM - AT LARGE: DAVID
ALLEN, LISA JEBSEN, KAYLEIGH KIRK
REVEREND JULIE LOMBARD, EX-OFFICIO**

CALL TO ORDER at 12:30pm **CERTIFY QUORUM** – 7 board members present, + Julie
PERSONAL CHECK-IN

OPEN FORUM FOR CONGREGATION OR INVITED GUESTS – no business; 2 guests
from the congregation attended all or part of the meeting

CONFIRM ACCEPTANCE OF REPORTS (consent agenda) done online/email: accepted
as is unanimously

*** MINUTES FROM PREVIOUS MEETING**

*** MINISTER'S REPORT**

*** TREASURER'S REPORT** – Scott and Sonja want to use their unused funds from last fiscal
year. This has already been approved by last board; we will simply go over by a couple hundred
dollars for this fiscal year.

OLD BUSINESS:

SIDE WITH LOVE BANNER HANGING/LOG BOOK-David completed

STEWARDSHIP- wrap up- Alex/Maureena will write up and send thank-you cards

PPP FORGIVENESS STATUS UPDATE/DATE – Emily's email gives details: she has to be
the one to apply for forgiveness. Julie is ok with that. Emily will not accept any form of
compensation for her work on the forgiveness application. Alex will need to follow up with
Emily to make sure she has done it. Maureena will check in with Alex.

NEW ACTION ITEMS BEFORE THE BOARD:

CREATING A WELCOMING CONGREGATION- JANINE * - Maureena makes a motion
to form an ad hoc committee to research and come up with a proposal for actions to become a

welcoming congregation; David seconds; all in favor. **Janine will head it up, Kayleigh and Maureena will also be on the committee**, maybe others.

AD HOC COMMITTEE ON BUILDING USE - document sent via email with phased levels of access to the building. Monthly review to determine if we move into new phase of opening or if we go back to closing down more stringently.

- David motions that we accept the committee's document and go into a 3-phase opening plan; seconded by Maureena, all in favor.
- Second motion by David: develop a rubric based on CDC guidelines to help us reflect and decide when to reopen; Janine seconds, all in favor. Maureena will create the document, we will collaborate as a board on making that document.

ZOOM MEETINGS- proposal to add an acct.

<https://www.uua.org/leadership/library/zoom-licenses-congregations>

\$110 per year for a new Zoom account, with access for up to 300 attendees.

Maureena motions that we spend the \$220 for two Zoom accounts; David seconds; all in favor.

BUDGET NEEDS FOR GUEST MINISTER- Julie: line item for guest ministers is on the low side – rates have gone up (\$350/service), and she has not yet connected with people to understand who might lead a lay-led service. The amount we have currently allocated is \$1800, which is far below what we would need to have a guest minister for all 17 of the Sundays Rev. Julie will not be preaching (\$6000).

- Rev. Julie notes that some churches have done a pulpit swap (which would be made possible by a larger Zoom account), which would possibly eliminate the need for a paid guest minister.
- Sundays are covered through the end of September.
- Lisa will spearhead gathering members who could lead services. Kayleigh has the list of people who've pledged their talent to leading service.
- Maureena points out this is a gap in our bylaws, too – who decides these things? (There is no formal worship committee)

BOARD THANK YOU FOR THE MONTH OF AUG. – Maureena motions we thank the ad hoc building use committee, Lisa seconds, all in favor.

RIGHT RELATIONS POLICY & ZOOM – How do we prevent unauthorized people/bots from entering the meetings?

- Janine – hosts communicate with one another and with the requester to determine whether they are to be let in. Maureena suggests including a Zoom process in the Right Relations Policy, forming a team to look into that. **Janine and Julie and Eli Hilbert** will be on the team, write a draft for the next meeting.
- Maureena motions to revise the Right Relations Policy to include Zoom; David seconds; all in favor.

BYLAWS AND REVISION NEEDS – Maureena says the Bylaws need revision and we need a team to do it. She suggests a shared document. April and David will be on that team, and we will check in on a monthly basis.

SEND A TEAM? Southern Region of the Unitarian Universalist – Maureena suggests making \$300 available for sending a team (\$75 per person); Julie suggests doing direct ask to get people to commit to going. Board expenses/training line item. Maureena moves to spend the \$300; Janine seconds; David opposes; others in favor.

Association Online Leadership Conference-

<https://drive.google.com/file/d/1pNFfMQJSioLn81scKZuWcaiUSx3mI1RE/view>

TRANSFER OF PHOTOS/FILES/INSTAGRAM FROM EMILY – It's unclear to whom this should be transferred. Rev. Julie suggests administrators are usually the keepers of this. Maureena will check with Emily to see if there is any reason why we shouldn't transfer these to Jessica.

WELCOME STATEMENT FOR CHURCH SERVICES –David moves that a list be established to which the board members can sign up to do the weekly welcome. Maureena seconds; all in favor. April will create the signup sheet and send it around.

SHARE THE PLATE RECIPIENT FOR SEPT. - remaining votes: Midland Rape Crisis Center, Meals on Wheels, TXUUM, PFLAG, and Lone Star Animal Sanctuary. – Janine moves we do Lone Star; April seconds; all in favor.

SCHEDULE FOLLOWING MEETINGS (2ND SUNDAY?) – Maureena moves that we move board meetings to 2nd Sunday of the month at 12:30pm; seconded by April; all in favor.

*If we have to miss a meeting, text Maureena. Give her ample notice (5 members are needed for quorum).

PERSONAL CHECKOUT

PROCESS OBSERVER REVIEW- Janine – let's expand the check-in time. Maureena will make it a 10 minute slot.

CLOSING WORDS AND ADJOURN

MEETING END TIME: 2:14

Next Board meeting date(s): Sept. 13, 12:30pm